

## **KAPPA KAPPA PSI MATCHING GRANTS SUMMARY FINAL REPORT GUIDELINES**

Please complete the following one-page summary (if possible please submit within a month of the conclusion of your program). Upon receipt at the National Headquarters a check will be sent in the amount of the grant.

Title of Grant \_\_\_\_\_

Date(s) of concert(s) \_\_\_\_\_

Name(s) of guest artist(s) \_\_\_\_\_

Estimated size of audience(s) \_\_\_\_\_

On a separate sheet, please provide the following information:

- a. List other activities associated with the concert (clinics, lectures, etc.)
- b. If you have a Kappa Kappa Psi Chapter please indicate their involvement in the project.
- c. Write a short paragraph giving your assessment of the project.

Please attach the following:

- a. A copy of program(s)
- b. A photo with guest artist, conductor and Kappa Kappa Psi members
- c. Any publicity about the event

Check should be made to: \_\_\_\_\_  
(Cannot be to an individual; must be to university and/or band program)

And mailed to: \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Mail this completed form and all attachments to:

**Kappa Kappa Psi Matching Grants Program  
Kappa Kappa Psi National Headquarters  
P.O. Box 849  
Stillwater, OK 74047-0849**